

REQUEST FOR PROPOSALS

PROCUREMENT OF FORTIFIED RICE FOR FOOD ASSISTANCE PILOT IN INDONESIA

Issued by

The Global Alliance for Improved Nutrition (GAIN)

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I. PROJECT BACKGROUND AND SCOPE OF WORK

1. ABOUT GAIN

The Global Alliance for Improved Nutrition (GAIN) is a Swiss-based foundation launched at the UN in 2002 to tackle the human suffering caused by malnutrition. Working with both governments and businesses, we aim to transform food systems so that they deliver more nutritious food for all people.

At GAIN, we believe that everyone in the world should have access to nutritious and safe food. We work to understand and deliver specific solutions to the daily challenge of food insecurity faced by poor people. By understanding that there is no “one-size-fits-all” model, we develop alliances and build tailored programmes, using a variety of flexible models and approaches.

We build alliances between governments, local and global businesses, and civil society to deliver sustainable improvements at scale. We are part of a global network of partners working together to create sustainable solutions to malnutrition. Through alliances, we provide technical, financial and policy support to key participants in the food system. We use specific learning, evidence of impact, and results of projects and programmes to shape and influence the actions of others.

Headquartered in Geneva, Switzerland, GAIN has representative offices in Denmark, The Netherlands, the United Kingdom, and the United States. In addition, we have country offices in Bangladesh, Ethiopia, India, Indonesia, Kenya, Mozambique, Nigeria, Pakistan, and Tanzania. Programmes and projects are carried out in a variety of other countries, particularly in Africa and Asia.

2. BACKGROUND

The Global Alliance for Improved Nutrition (GAIN) is issuing this Request for Proposal (RFP) and will be the administrative lead organisation for this RFP.

Deficiencies in key micronutrients such as iron, zinc, folic acid, vitamin A, and iodine, remain a critical public health challenge in Indonesia. Rice is recognized as a viable vehicle for micronutrient fortification in Indonesia, given the prevalence of rice in the diets of Indonesians across regions and age groups. Indonesia is one of the 10 countries with the highest levels of rice consumption in the world, with the average household consuming 78.2 kg/cap/year (excluding derivative products), signaling the potential for rice fortification to help alleviate micronutrient deficiencies among vulnerable populations.

Indonesia’s robust social safety net system provides rice to millions of vulnerable households, but provision of fortified rice through safety nets has not been implemented at scale. For example, since 2023, the National Food Agency (NFA)-operated *Bantuan Pangan Beras* (Rice Food Aid) programme has distributed 639 million kg of rice to 21.3 million families, but only a small fraction is fortified (UNICEF 2024).

The NFA will conduct a small-scale fortified rice distribution to food-insecure populations. GAIN will support the program implementation and conduct operational and effectiveness studies to generate evidence for future scale-up recommendations.

3. SCOPE OF WORK AND DELIVERABLES

3.1. OBJECTIVES

The main objective of this RFP is to select a qualified rice miller to process and distribute fortified rice as part of a pilot food assistance program for food-insecure populations. This initiative is a collaboration between the National Food Agency (NFA) and the Global Alliance for Improved Nutrition (GAIN) to support the inclusion of fortified rice in Indonesia’s social protection schemes.

SPECIFIC TASKS AND RESPONSIBILITIES

The selected rice miller will be responsible for:

1. Production of Fortified Rice:

- Processing a total of 1,944 packages of fortified rice by using premium rice standard according to SNI 6128:2020.
- Each package will contain 15 kg of fortified rice, with a potential additional 2 kg per package, packed separately.
- Utilizing GAIN-supplied fortified rice kernels (FRK) amounting to 100 kg, which meets the global fortification standards set by WFP (2016).
- Mixing the supplied kernels with rice at a ratio of 1:100 to ensure uniform fortification.
- Producing the remaining fortified rice using kernels that meet the same fortification standard.
- Design the packaging and pack fortified rice in accordance with the food assistance requirements set by the National Food Agency.

2. Storage and Quality Assurance:

- Providing appropriate storage for the fortified rice for a period of six months.
- Ensuring that the fortified rice maintains its quality and nutritional integrity throughout the storage period.
- Conducting regular quality control checks and documentation in compliance with food safety regulations.

3. Certification and Compliance:

- Holding valid certifications in food production, such as GMP, HACCP, or ISO, which must be verifiable upon request.
- Adhering to national food safety regulations and international best practices for fortified food production.

3.2. DELIVERABLES

Deliverables	Due Date
Agreed production and distribution plan and timeline of the fortified rice production	30 May 2025
Completion of mixing premium rice with GAIN's kernel that produced 10,000 kg fortified that meet the agreed standard.	30 June 2025
<ul style="list-style-type: none"> • 1944 packages of fortified rice • Production and quality assurance report 	30 August 2025

II. INSTRUCTIONS FOR RESPONDING

This section addresses the process for responding to this solicitation. Applicants are encouraged to review this prior to completing their responses.

1. CONTACT

Please direct all inquiries and other communications to the contact below. Responses will not be confidential except in cases where proprietary information is involved.

GAIN INDONESIA

Email: GAINIndonesia@gainhealth.org

2. BUDGET

Applicants are required to provide GAIN with a detailed fee percentage proposal. The final budget amount will have to be approved by the organisation prior to starting the project.

3. DEADLINE

Completed proposals should be submitted to GAIN Indonesia, by email at GAINIndonesia@gainhealth.org by **23:00 pm WIB on 11 April 2025**.

4. UNACCEPTABLE

The following proposals will automatically not be considered or accepted:

- Proposals that are received after the RFP deadline at the specified receiving office.
- Proposals received by fax.
- Incomplete proposals.
- Proposals that are not signed.

5. REVISIONS

Proposals may be revised by electronic mail and confirmed by hard copy provided such revision(s) are received before the deadline.

6. ACCEPTANCE

GAIN will not necessarily accept the lowest cost or any of the Proposals submitted. Accordingly, eligibility requirements, evaluation criteria and mandatory requirements shall govern.

7. COMPLETION

- Proposals must be submitted on official letterhead of the lead organisation or firm and must be signed by a principal or authorising signatory of the lead firm or organisation.
- In case of errors in calculating overall costs, the unit costs will govern.
- It is the applicant's responsibility to understand the requirements and instructions specified by GAIN. In the event that clarification is necessary, applicants are advised to contact the responsible person at GAIN under section II. point 1., prior to making their submission.
- While GAIN has used considerable efforts to ensure an accurate representation in this Request for Proposal (RFP), the information contained in this RFP is supplied solely as a guideline. The information is not warranted to be accurate by GAIN. Nothing in this RFP is intended to relieve applicants from forming their own opinions and conclusions with respect to the matters addressed in this RFP.
- By responding to this RFP, the applicant confirms its understanding that failing to comply with any of the RFP conditions may result in the disqualification of their submission.

8. RIGHTS OF REJECTION

GAIN reserves the right to reject any or all submissions or to cancel or withdraw this RFP for any reason and at its sole discretion without incurring any cost or liability for costs or damages incurred by any applicant,

including, without limitation, any expenses incurred in the preparation of the submission. The applicant acknowledges and agrees that GAIN will not indemnify the applicant for any costs, expenses, payments or damages directly or indirectly linked to the preparation of the submission.

9. REFERENCES

GAIN reserves the right, before awarding the Proposal, to require the applicant to submit such evidence of qualifications as it may deem necessary, and will consider evidence concerning the financial, technical and other qualifications and abilities of the applicant.

10. RELEASE OF INFORMATION

After awarding the Proposal and upon written request to GAIN, only the following information will be released:

- Name of the successful applicant.
- The applicant's own individual ranking.

III. TERMS AND CONDITIONS OF THIS SOLICITATION

1. NOTICE OF NON-BINDING SOLICITATION

GAIN reserves the right to reject any and all bids received in response to this solicitation and is in no way bound to accept any proposal. GAIN additionally reserves the right to negotiate the substance of the successful applicants' proposals, as well as the option of accepting partial components of a proposal if deemed appropriate.

2. CONFIDENTIALITY

All information provided as part of this solicitation is considered confidential. In the event that any information is inappropriately released, GAIN will seek appropriate remedies as allowed. Proposals, discussions, and all information received in response to this solicitation will be held as strictly confidential.

3. RIGHT TO FINAL NEGOTIATIONS ON THE PROPOSAL

GAIN reserves the right to negotiate on the final costs, and the final scope of work of the proposal. GAIN reserves the right to limit or include third parties at GAIN's sole and full discretion in such negotiations.

4. EVALUATION CRITERIA

Proposals will be reviewed by the Selection Team. The following indicate a list of the significant criteria against which proposals will be assessed. This list is not exhaustive or 100% inclusive and is provided to enhance the applicants' ability to respond with substance.

Applicants are required to submit the following information, conforming to the guidelines given in this section:

- Clear specification, production and distribution plan of the fortified rice.
- Demonstrated experience in fortified rice processing.
- Compliance with food safety and production standards.
- Capacity to store and distribute fortified rice within the required timeframe.
- Cost-effectiveness of the proposed approach.

GAIN reserves the right to contact the individuals and contractor(s) in order to verify the information provided as part of the Proposal.

5. REVIEW PROCESS

The review process will involve a Review Panel with participants selected by GAIN.

6. LIMITATIONS WITH REGARD TO THIRD PARTIES

GAIN does not represent, warrant, or act as agent for any third party as a result of this solicitation. This solicitation does not authorise any third party to bind or commit GAIN in any way without GAIN's express written consent.

7. COMMUNICATION

All communication regarding this solicitation shall be directed to appropriate parties at GAIN. Contacting third parties involved in the RFP, the review panel, or any other party may be considered a conflict of interest and could result in disqualification of the proposal.

8. FINAL ACCEPTANCE

Award of a Proposal does not imply acceptance of its terms and conditions. GAIN reserves the right to negotiate on the final terms and conditions including the costs and the scope of work when negotiating the final contract to be agreed between GAIN and the applicant.

9. VALIDITY PERIOD

The offer of services will remain valid for a period of 60 days after the Proposal closing date. In the event of award, the successful applicant will be expected to enter into a contract subject to GAIN's terms and conditions.

10. INTELLECTUAL PROPERTY

Subject to the terms of the contract to be concluded between GAIN and the applicant, the ownership of the intellectual property related to the scope of work of the contract, including technical information, know-how, processes, copyrights, models, drawings, source code and specifications developed by the applicant in performance of the contract shall vest entirely with GAIN.

11. SCOPE OF CHANGE

Once the contract is signed, no increase in the liability of GAIN or in the fees to be paid by GAIN for the services resulting from any change, modification or interpretation of the documents will be authorised or paid to the applicant unless such change, modification or interpretation has received the express prior written approval of GAIN.

IV. OFFER OF SERVICES

1. Offer submitted by:

(Print or type business, corporate name and address)

2. I (We) the undersigned hereby offer to GAIN, to furnish all necessary expertise, supervision, materials, and other things necessary to complete to the entire satisfaction of the Executive Director or authorised representative, the work as described in the Request for Proposal according to the terms and conditions of GAIN for the following prices:
 - a. Click or tap here to enter text.
 - b. Click or tap here to enter text.
 - c. Click or tap here to enter text.
 - d. Click or tap here to enter text.
3. I (We) agree that the Offer of Services will remain valid for a period of sixty days (60) calendar days after the date of its receipt by GAIN.
4. I (We) herewith submit the following:
 - (a) A Proposal to undertake the work, in accordance with GAIN's requirements specified.
 - (b) A duly completed offer of services, subject to the terms herein.

OFFERS WHICH DO NOT CONTAIN THE ABOVE-MENTIONED DOCUMENTATION OR DEVIATE FROM THE PRESCRIBED COSTING FORMAT MAY BE CONSIDERED INCOMPLETE AND NON-RESPONSIVE.

Date this day of Click or tap here to enter text. in Click or tap here to enter text.

_____ Click or tap here to enter text.

Signature (applicant)

_____ Click or tap here to enter text.

Signature (applicant)