

OPEN RESPONSE TO RFP QUERIES

“CONSULTANCY FOR A DATA LANDSCAPE ANALYSIS AND STAKEHOLDER ENGAGEMENT TO SUPPORT THE DEVELOPMENT OF A COUNTRY FOOD SYSTEMS DASHBOARD (FSD) AND ADAPTATION OF THE FOOD SYSTEMS COUNTDOWN INITIATIVE (FSCI) IN BRAZIL”

- 1. Concerning the costs related to the workshops to be conducted as part of the deliverables for Service 5, should these expenses be included in our financial proposal?**

No, as stated in the RFP: GAIN will cover the costs associated with the workshops, including venue rental, meals, workshop materials, printing, and any additional unforeseen expenses, subject to prior agreement. Travel and lodging for key subnational stakeholders based outside Brasília will also be covered separately. Given budget limitations, travel for stakeholders outside Brasília should only be proposed when essential and clearly justified. The consultant will be required to provide quotes and invoices for all expenditures to be covered by GAIN.

- 2. Concerning the workshops for the public launch of the Brazilian Food System Dashboard and for the adaptation, validation, and potential adoption of the FSCI indicator framework, would it be possible to offer them in a hybrid format (both in-person and online)?**

The workshops will need to be conducted in person; however, to manage travel costs, there is an opportunity to invite additional stakeholders to participate online.

- 3. The technical proposal is stated to have a maximum length of 8 pages. Does this page limit include references? Additionally, if necessary, is it acceptable to include an appendix to provide supplementary information such as a list of previous work by team members or further methodological details?**

The 8-page limit excludes references. You may include an appendix for supplementary details, but key content should remain in the main proposal, as reviewers are not required to read the appendix.