

REQUEST FOR PROPOSALS – SERVICES

PROVISION OF CONSULTANCY SERVICES FOR STAKEHOLDER, POLICY REVIEW AND LANDSCAPE MAPPING FOR HEALTHY SCHOOL FOOD ENVIRONMENTS AND FORTIFIED WHOLE GRAIN INTEGRATION INTO POLICY, SCHOOL FEEDING AND SOCIAL PROTECTION SYSTEMS

Issued by

The Global Alliance for Improved Nutrition (GAIN)

Uganda Country Office

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GAIN's procurement is conducted based on our procurement principles, including "a focus on ethical and sustainable procurement which requires us to take note of our legal and ethical commitments... in our procurement and supplier management."

We require all our partners, suppliers and service providers to familiarise themselves with our [Code of Conduct](#) (Code) and to adhere to either our Code or to their own equivalent code or set of behaviours.

This is addition to any relevant clauses and provisions in our contractual terms.

We also expect our partners, suppliers, and service providers to proactively inform GAIN, via the mechanisms detailed in the Code, of any breaches, potential or perceived breaches of its provisions.

Any supplier or service provider found to be in violation of these principles will be excluded from this process and may be barred from responding to future opportunities.

I. INTRODUCTION

The Global Alliance for Improved Nutrition (GAIN) is a Swiss-based foundation launched at the UN in 2002 to tackle the human suffering caused by malnutrition. Working with both governments and businesses, we aim to transform food systems so that they deliver more nutritious food for all people.

At GAIN, we believe that everyone in the world should have access to nutritious and safe food. We work to understand and deliver specific solutions to the daily challenge of food insecurity faced by poor people. By understanding that there is no “one-size-fits-all” model, we develop alliances and build tailored programmes, using a variety of flexible models and approaches.

We build alliances between governments, local and global businesses, and civil society to deliver sustainable improvements at scale. We are part of a global network of partners working together to create sustainable solutions to malnutrition. Through alliances, we provide technical, financial, and policy support to key participants in the food system. We use specific learning, evidence of impact, and results of projects and programmes to shape and influence the actions of others.

Headquartered in Geneva, Switzerland, GAIN has representative offices in the Netherlands, the United Kingdom, and the United States. We currently have a presence and conduct programming activities in Bangladesh, Benin, Ethiopia, India, Indonesia, Kenya, Mozambique, Nigeria, Pakistan, Rwanda, Tanzania and Uganda.

II. BACKGROUND AND TIMESCALES

The purpose of this RFP is to engage a qualified consultant (firm or individual) to map the policy, regulatory, procurement and stakeholder landscape relevant to healthy secondary school food environments in Uganda, to inform GAIN’s policy engagement strategy for the remainder of the Generation Food Smart project pilot. GAIN is also implementing the project “Integration of Fortified Whole Grains (FWG) into Policy, School Feeding and Social Protection Systems” (the FWG project). This assignment reviews many of the same policies, regulations, standards and procurement rules and stakeholders common for both projects and is envisaged to map the policy, legislative, regulatory, standards, procurement and coordination frameworks for integrating fortified whole grain maize flour into policy systems, school feeding, institutional procurement and social protection systems in Uganda, to inform GAIN’s policy engagement strategy under the FWG project.

Set out below is the proposed timescale for this procurement. It is a guide, and whilst the GAIN does not intend to depart from the timetable, it reserves the right to do so at any stage.

RFP issue date	28 th October 2026
Deadline for Bidders to submit questions	3 rd November 2026
Deadline for GAIN to respond to clarifications	6 th November 2026
RFP closes - deadline for submission	10 th November 2026
GAIN clarifications, evaluation, and governance	17 th November 2026
Contract award - subject to negotiation and due diligence checks	20 th November 2026
Planned contract signature date	20 th November 2026
Date by which all work is to be completed	22 nd January 2027

III. THE OPPORTUNITY

3.1 Overview

Generation Food Smart is an 18-month proof-of-concept pilot funded by the Novo Nordisk Foundation and implemented by GAIN Uganda from July 2026 to December 2027. It aims to improve diet quality and school food environments for adolescent learners (S1–S6) in public and private secondary schools in Kampala through four integrated components: (1) improved school meal menus built on fortified whole grain maize flour, biofortified beans and vegetables; (2) healthier food choices and education, through the Heroes Journey game, canteen standards and healthy food zones with KCCA; (3) market linkages between schools and MSME suppliers (FWGA-supported millers, FitFood vendors and CASCADE MSMEs); and (4) policy engagement on school feeding and school food environments.

The pilot covers 12 intervention schools and 12 comparison schools (numbers to be confirmed). An independent evaluation led by Action Against Hunger Uganda and the University of Limerick (ACF-UL) will collect baseline data from February 2027, including learner diets (DQQ), meal quality, and INFORMAS-based canteen and perimeter audits.

Component 4 positions GAIN as the private-sector engagement pillar in Uganda's school feeding policy process, alongside UNICEF on policy and MoH engagement and WFP on food provision. Planned engagement includes the MoES technical working group on school meal programmes; the Ministry of Trade and UNBS on fortification, labelling and food safety obligations for suppliers; and KCCA on municipal by-laws on food sales and marketing near schools.

Public school food procurement is a central lever. Government-aided schools are procuring and disposing entities under the PPDA Act, and PPDA Guideline No. 2 of 2025 on Procurement and Disposal for Schools sets their procurement rules, including a simplified route for foodstuffs, framework contracts, specifications based on national standards, and the use of pre-qualified provider lists held by MoES or local governments. The 2024 Kampala dietary assessment found that school feeding guidelines were not available in schools, fortification awareness was low, and procurement quality was judged mainly by brand and appearance (see Annex 1: evidence map).

The FWG project is implemented by GAIN Uganda in collaboration with the Fortified Whole Grain Alliance (FWGA) under a Project Collaboration Agreement that runs from 1 February 2026 to 31 January 2029 and is reported through FWGA to the Novo Nordisk Foundation. Its overall objective is to identify, validate and support pathways for integrating fortified whole grain maize flour into national policy systems and food systems, school feeding programmes, institutional procurement mechanisms and social protection systems. It has three components: (A) policy and systems assessment; (B) advocacy and stakeholder engagement, and (C) technical support to policy dialogue.

Both projects interact with the same policy landscape and stakeholders, the draft national school feeding policy and guidelines, the fortification regulations and UNBS standards, and the public procurement rules, guidelines for schools and other public institutions.

3.2 Purpose of the Assignment

The purpose of this assignment is to map the policy, regulatory, procurement and stakeholder landscape relevant to healthy secondary school food environments in Uganda, to inform GAIN's policy engagement strategy for the remainder of the pilot. The assignment additionally reviews the policy, legislative, regulatory, standards, procurement and coordination frameworks that govern fortified whole grain maize flour in Uganda, assessing provisions for production, procurement and consumption, identifying the gaps, entry points and amendment pathways into national food systems, school feeding, institutional procurement and social protection to inform GAIN's policy engagement strategy.

3.3 Scope of Work

- **Policy, regulatory and procurement review: Establish the status and content of;**

- the draft national school feeding policy and existing school feeding guidelines, including their procurement provisions;
 - food fortification regulations, including the threshold available for small and medium millers under voluntary and mandatory schemes.;
 - UNBS standards and certification requirements for school food suppliers, including the standards applicable to fortified whole grains and requirements for schools to buy certified foods.
 - food safety and labelling rules, and any provisions on marketing of unhealthy foods to children;
 - relevant KCCA ordinances;
 - the public procurement framework for schools: the PPDA Act and Guideline No. 2 of 2025 (food quotation route, supplier lists, framework contracts, specifications, pre-qualified provider lists), reservation and preference schemes, and e-government procurement coverage.
 - Assess gaps against WHO (2026) guidance on healthy school food environments, with attention to secondary schools and urban settings.
 - Social protection and humanitarian programmes: programme guidelines of the Ministry of Gender, Labour and Social Development (MGLSD) and the Expanded Social Protection Programme Management Unit (ESP-PMU), relief and humanitarian guidelines of the Office of the Prime Minister (OPM), and WFP procurement specifications for maize products;
 - Tax, trade and business environment provisions that affect fortified whole grain millers (VAT and duty treatment of premix and equipment, licensing, certification costs.
 - Assess draft MSME Policy 2015 (Under Review by MTIC) and the National Standards and Quality Policy 2012, including whether they contain gender-responsive provisions for women and youth entrepreneurs e.g millers.
 - Assess national and subnational coordination mechanisms for school feeding, including mechanisms available for Fortified whole grains integration.
- **Stakeholder mapping:**
 - Government (MoES, MoH, Ministry of Trade/UNBS, MAAIF, MGLSD KCCA, PPDA, OPM, MoFPED, URA, the National Planning Authority, the Ministry of Local Government); development partners (UNICEF, WFP, WHO, FAO and others); private sector (the Private Sector Foundation Uganda, SUN Business Network, millers and processors' associations like the Grain Council of Uganda); civil society, academia and the School Meals Coalition.
 - For each stakeholder, assess mandate, current position, influence and ongoing initiatives; plus coordination platforms, decision-making processes and timelines.
- **Entry points and recommendations:** Concrete opportunities, sequencing and potential allies for GAIN's Component 4 activities under Generation Food Smart, including:
 - the KCCA bye-law pathway and inputs to the MoES technical working group;
 - private-sector-facing engagement with the Ministry of Trade and UNBS;
 - system-level procurement options: a KCCA or MoES pre-qualified list of certified suppliers that all schools can use; a standard specification for school maize flour developed with PPDA and UNBS; guidance on nutrition specifications in school procurement; and use of reservation schemes for women- and youth-owned MSMEs.
- **Entry points for integrating fortified whole grain,**
 - Prioritized with a simple scoring rubric (feasibility under current rules, reach, time to change, institutional readiness and alignment with active processes).
 - Analyze the findings through (i) an instrument hierarchy and Legal Instrument Register covering the Constitution, Acts, statutory instruments, standards, policies and guidelines; (ii) a regulatory compliance matrix showing, for each integration pathway (school feeding; institutional procurement; social protection and humanitarian; national and retail food systems), whether fortified whole grain is permissible now; (iii) a legal gap matrix that classifies each gap as

permitted, administrative fix, ministerial instrument, standards revision, legislative amendment, implementation gap or coordination gap; and (iv) an amendment pathway map recording the instrument, initiator, approver, steps, timing and risk for each candidate change.

- For each entry point, whether integration is possible under current provisions, through an administrative decision or ministerial instrument, or only through standards revision or legislative amendment; which are achievable within the project's timelines; and recommended owners, sequencing.
 - Flag risks and areas where GAIN's work would duplicate other actors.
- **Key informant interviews:** About 20 to 25 interviews to validate the desk review, coordinated with ACF-UL's baseline policy interviews so the same officials are not interviewed twice. Using one guide per stakeholder group, informed consent and anonymized reporting. Legal interpretations should be confirmed with a MoH or UNBS legal officer or the relevant stakeholders before validation.
 - **Validation session:** with the GAIN technical team and joint validation session project's Technical Working Group and relevant stakeholders, and hand-over of the entry points, amendment pathways map and policy recommendations to GAIN.

3.4 Deliverables and Timelines

#	Deliverable	Due
1	Inception report: implementation approach, document list, interview list, legal instrument list, and tools, including detailed workplan.	1 December 2026
2	Short brief on procurement policy entry points (to inform GAIN's discussions with KCCA and PPDA before Term I 2027). The brief also covers institutional procurement entry points for Fortified Whole Grains under the PPDA rules and UNBS Standards applicable.	10 December 2026
3	Stakeholder map and matrix (mandate, position, influence, coordination mechanisms and entry points) specific for Generation Food Smart and Fortified Whole Grains.	16 December 2026
4	Interim brief on pathways and entry points for MoH, MoES and MTIC, to inform the open Food Fortification Strategy review, draft school feeding policy and fortification regulations revision.	16 December 2026
5	Draft policy landscape report with gap analysis and recommendations, structured separately for Generation Food Smart and FWG policy project. The reports cover Legal Instrument Register, compliance matrix, legal gap matrix, amendment pathway map, prioritized entry points, and recommendations with owners and timing.	7 January 2027
6	Final report, summary slide deck and validation session, for both projects, including validation with the Technical Working Group and relevant stakeholders, and a hand-over.	22 January 2027

3.5 Budget

The total budget available for this assignment is up to UGX 28,000,000 to UGX 32,000,000 for the full scope of work, inclusive of all costs and fees: personnel, cost of travel, including subsistence allowances, consultants, meeting/workshop, overhead if applicable, and miscellaneous expenses. Applicants are required to provide a

detailed budget in Uganda Shillings. The budget submitted with this proposal should include (i) justification of overall value for money, (ii) a comprehensive budget justification which should be presented for each category of costs.

3.6 Contract Governance

- **Review meetings:** The successful bidder will attend weekly coordination meetings (virtual or in-person, as agreed) with GAIN technical teams to share progress. A final review meeting will be held in the last week of the contract to discuss findings and confirm acceptance of deliverables.
- **Contract management:** The consultant's performance will be assessed against the scope of work and the table of deliverables detailed in sub-sections 3.3 and 3.4 above. Performance will be reviewed weekly, with a final report shared at contract close.

3.7 Payment Profile

Payment will be structured across the following milestones, subject to GAIN's standard payment terms:

- 20% on approval of the inception report;
- 30% on approval of deliverable 3 and 4;
- 50% on approval of the final package.

3.8 Required Expertise

- Food or nutrition policy analysis in Uganda.
- Working knowledge of MoES, KCCA, Ministry of Trade/UNBS and PPDA processes.
- Stakeholder and political economy analysis.
- Familiarity with public procurement and private sector engagement in food systems an advantage.
- Knowledge of Uganda's food fortification legal and regulatory framework (Food and Drugs Act, fortification regulations, UNBS standards related to school food and fortified maize flour and certification) and ability to carry out a structured legal and policy review of statutes, statutory instruments, standards and guidelines (a lawyer or legal analyst in the team is an advantage).
- Knowledge of social protection, humanitarian and institutional food procurement systems in Uganda (MGLSD, OPM, PPDA).
- Gender and social inclusion analysis in policy and food systems.

3.9 Service Levels

a) Responsiveness and Communication

- Acknowledge all official communications from GAIN within 48 hours
- Participate in scheduled coordination meetings (virtual or in-person as agreed)
- Designate a focal person responsible for day-to-day coordination
- Provide immediate notification (within 4 hours) of any safeguarding concerns, safety incidents, or critical operational issues

b) Work Planning and Timeliness

- Deliver all agreed outputs within the timelines approved by GAIN
- Notify GAIN at least 5 days in advance of any risks or delays affecting delivery
- Submit weekly work plans, outlining activities, resource allocation, and expected outputs

c) Quality of Deliverables

- All outputs must meet agreed technical, nutrition, and market standards
- Deliverables must be practical, context-appropriate, and aligned with value chain best practices

- All materials are subject to GAIN review and approval before final acceptance
- All data submitted must be verifiable with supporting documentation (e.g., attendance lists, order records, photos)
- Legal and policy readings must cite the current edition of each instrument, be marked as indicative rather than legal advice, and flag any provision that could not be verified.

d) Reporting and Documentation

- Submit all reports according to the specified timeline
- Provide complete documentation of deliverables (reports, tools, photos, data where applicable)
- All reports must be submitted in agreed formats and timelines
- Maintain an organized filing system for all project documentation accessible to GAIN upon request

e) Ethical and Professional Conduct

- Adhere to safeguarding, confidentiality, and ethical standards
- Ensure respectful engagement with all value chain actors
- Comply with the GAIN's policies and guidelines
- Obtain informed consent from all participants before collecting personal data or photos

IV. INSTRUCTIONS TO BIDDERS

This section is designed to ensure that Bidders are provided with the necessary information to understand and respond to the requirements, ensure that a consistent level of information is obtained from each Bidder, and provide a structured framework for the evaluation of Proposals.

Bidders should read these instructions carefully before completing their submission.

4.1 Gain Contact

The following individual is the nominated contact for this RFP.

- **Name/role:** Scovia Tumuhairwe/ Procurement Officer
- **Email address:** stumuhairwe@gainhealth.org

4.2 Queries and Clarifications

- Bidders are to direct any questions regarding the RFP to the GAIN contact in writing via email.
- It is the Bidder's responsibility to ensure safe receipt of communication.
- No other member of GAIN staff should be contacted in relation to this RFP unless directed to do so by the GAIN contact.
- GAIN may choose to convey responses to submitted questions and queries to all Bidders so that each is equally informed.
- GAIN may amend the RFP documents by issuing notices to that effect to all Bidders and may extend the closing date and time if deemed appropriate.

4.3 Preparing Your Response

- Bidders must obtain, at their own responsibility and expense, all information necessary for the preparation of Bids.
- Bidders should notify GAIN promptly of any perceived inconsistency, or omission in this RFP, or any of its associated documents.

4.4 Submitting Your Response

The Proposal and any accompanying documents must be in English.

Bidders must submit their Proposals only through email to the GAIN contact's email address above: The subject heading of the email should be **STAKEHOLDER AND POLICY LANDSCAPE MAPPING _ (Individual/Firm's name)**. All submitted documents must be viewable using the Microsoft Office suite of applications. Your submission should not exceed 30MB.

Your submission must include both a technical proposal and a financial proposal:

a) Technical proposal:

A submission, of no more than 10 pages in MS Word, including

- An introduction to your organisation. Your bid must make clear which organisation will be awarded the contract if your bid is successful
- The team members who will be completing this work
- Approach and methodology, including timescales and milestones .
- Understanding and experience, including at least one relative example of comparable work , including experience of legal and policy review of food or nutrition regulation, standards or procurement guidelines.

b) Financial proposal:

- Detailed budget (see Notes on Budget below).

Notes on submissions

- Bidders should not include in their submission any extra information which has not been specifically requested in the RFP for example, any sales literature etc.
- No Proposal may be modified after the deadline for receipt.
- GAIN may request additional information from Bidders to assist further evaluation of Proposals.

Notes on budget

- As a donor funded organisation, GAIN is committed to achieving value for money in all our procurements.
- Submitted rates and prices are to be deemed include all costs, insurances, taxes, fees, expenses, and other things necessary for the performance of the requirement.
- Any charge not stated in the Proposal as being additional, will not be allowed in any resultant contract.
- All rates and prices submitted must be in Uganda Shillings, and any contract arising from this RFP will be in Uganda Shillings.

Notes on evaluations

- GAIN may choose to shortlist Bidders at any stage of the process.
- GAIN reserves the right to negotiate on the final costs, and the final scope of work of the proposal.
- GAIN reserves the right to limit or include third parties at GAIN's sole and full discretion in the evaluations process, where it feels this would be beneficial
- Bidders should note that GAIN may award a Contract on the basis of the original Bid received and may, at its absolute discretion, undertake any or all of the following processes:
 - shortlisting
 - taking up references
 - undertaking presentations or meetings
 - entering into a dialogue with one or more Bidders.

Evaluation criteria

The following indicates a list of the significant criteria against which proposals will be assessed. This list is not exhaustive and is provided to enhance the applicants' ability to respond to this Opportunity.

Understanding of the scope of work

- Proposal shall demonstrate a clear understanding of the project objective and deliverables as outlined in Sections II and III.
- Demonstrate a clear understanding of the technical requirements of this RFP:
- Providing detailed technical documentation of the proposed strategy.
- Evidence of experience delivering solutions using the proposed information technology platform.
- The creative and methodological approaches required to implement each of the parts of the scope of work.

Comprehensiveness of work plan and reasonableness of proposed time frame

- Proposal shall include a feasible work plan to ensure successful completion of deliverables.
- The work plan details how activities will be coordinated.

Detailed budget and cost-effectiveness of proposed approach

- Evidence of cost-effective approaches to undertaking the scope of work within the proposed budget.
- Proposal shall identify possible challenges and include creative approaches to addressing them.

Management and personnel plan:

- The team members working on this project shall have the relevant qualifications and overall experience required to successfully implement the project.
- Roles and responsibilities of each team member shall be clearly defined. GAIN shall have one main contact person clearly identified in the proposal.

Bids will be evaluated not only on technical and commercial criteria listed above, but also on the outcome of proportionate due diligence and risk assessments. These assessments may consider factors such as financial viability, compliance, safeguarding, ethical conduct, sanctions screening, and overall organisational risk. Only bidders that meet both the evaluation requirements and the organisation's risk standards will be considered for award.

V. TERMS AND CONDITIONS

This section constitutes the full conditions of this RFP, and participation in the process automatically signals that the Bidder accepts the conditions.

5.1 JURISDICTION

Any Contract resulting from this RFP shall be governed by Swiss law.

5.2 LATE PROPOSALS

Any bid received after the deadline may be rejected at GAIN's absolute discretion.

5.3 DISCLAIMERS

Bidders will not be compensated for costs incurred in preparing proposals, submitting revised proposals or participating in any meeting or presentation.

This RFP does not commit GAIN to any course of action; it is not an offer or a contract and does not commit GAIN to contract for any of the services detailed within the RFP.

GAIN reserves the absolute right to:

- accept or reject any or all Proposals with or without notice or reason
- accept or reject any proposal in whole or in part
- accept a proposal other than the lowest priced
- negotiate with any, all or none of the Bidders
- modify or cancel this RFP

5.4 ACCEPTANCE OF PROPOSALS

GAIN is under no obligation to accept the lowest-priced Proposal, or any Proposal, and reserves the right to reject any Proposal that is incomplete, conditional, or not complying with the RFP documents.

A Proposal may be for all or part of the Requirement and may be accepted by GAIN either wholly or in part.

A Proposal will not be accepted, in whole or in part, unless and until GAIN has signed a Contract in writing to the successful Bidder. GAIN reserves the right to:

- amend the terms and conditions of the procurement process
- cancel the evaluation and award process at any stage

require the Bidder to clarify its Proposal in writing and/or provide additional information. Failure to respond adequately may result in the Bidder not being selected.

5.5 AMENDMENTS

Prior to the final date for submission of the proposal, GAIN may issue amendments to clarify, modify or add to the procurement documents. A copy of each amendment will be issued to each Bidder and shall become part of the RFP.

5.6 VALIDITY OF PROPOSALS

Proposals submitted in response to this RFP are to remain valid for a period of not less than 90 days from the RFP closing date.

5.7 WITHDRAWALS

Proposals may be withdrawn at any time prior to the RFP closing date and time by written notice to the Company.

5.8 INTERPRETATION OF REQUIREMENTS

Bidders are responsible for ensuring that they have all the information required for the preparation of their tenders and that they satisfy themselves about the information and correct interpretation of terminology used in the tender documentation.

Bidders must also ensure that they are fully conversant with the nature and extent of the obligations to be accepted by them if their tender is accepted.

5.9 ASSUMPTIONS

Any assumptions that have been made in responding to this RFP should be outlined in the Bidders response documents.

5.10 CONFIDENTIALITY

Except as required for the preparation of this Proposal, Bidders must not, without GAIN's prior written consent, disclose to any third party any of the contents of the RFP documents. Bidders must ensure that their employees, consultants, and agents are also bound and comply with this condition of confidentiality.

5.11 FEEDBACK TO UNSUCCESSFUL BIDDERS

GAIN appreciates that significant time and resource go in to preparing a tender response, and we try to ensure that feedback is provided to all unsuccessful Bidders.

Please note, however, that GAIN does not share detailed scoring information with unsuccessful Bidders.

5.12 INCONSISTENCIES AND OMISSIONS

Bidders must promptly advise the Company in writing of any inconsistencies and omissions they discover in the RFP.

5.13 RFP DOCUMENTS

Bidders must destroy all copies of the RFP document if unsuccessful within 30 days of being notified they have not been successful (either issued by GAIN or created by the Bidder).

5.14 DISCLAIMERS

Whilst the material in this RFP and the information have been prepared in good faith, it does not purport to be comprehensive, nor has it been independently verified.

Neither GAIN nor their advisors, their respective directors, officers, members, partners, employees, other staff or agents makes any representation or warranty (express or implied) as to the accuracy, reasonableness or completeness of the Information; or accepts any responsibility for the information contained in the Information or for their fairness, accuracy or completeness of that Information nor shall any of them be liable for any loss or damage (other than in respect of fraudulent misrepresentation) arising as a result of reliance on such Information or any subsequent communication.

5.15 COLLUSIVE BEHAVIOUR

Any Bidder who:

- fixes or adjusts the amount of their Response by or in accordance with any agreement or arrangement with any other party; or
- communicates to any party other than GAIN the amount or approximate amount of its Responses or information which would enable the amount or approximate amount to be calculated (except where such disclosure is made in confidence to obtain quotations necessary for the preparation of the Response or insurance or any necessary security); or
- enters into any agreement or arrangement with any other party that such other party shall refrain from submitting a Response; or
- enters into any agreement or arrangement with any other party as to the amount of any Response submitted; or
- offers or agrees to pay or give or does pay or give any sum or sums of money, inducement, or valuable consideration directly or indirectly to any party for doing or having done or causing or having caused to be done in relation to any Response, any act or omission.

shall (without prejudice to any other civil remedies available to GAIN and without prejudice to any criminal liability which such conduct by a Bidder may attract) be disqualified.

VI. OFFER OF SERVICES

I/we agree to supply the required services described within this Request for Proposal, for the sum of:

Sum in figures:

Sum in words.....

I/we the undersigned confirm that I/we are able to furnish all expertise, supervision, materials, and any other things necessary to complete, to the entire satisfaction of the Executive Director or authorised representative, required services described within this Request for Proposal, according to GAIN's terms and conditions.

I/we agree that any obvious errors in pricing or errors in arithmetic that may discovered by GAIN in examination of the priced Specification submitted by me/us shall have no effect on the amount of this offer unless GAIN shall otherwise decide.

I/we understand that the lowest or any tender will not necessarily be accepted.

I/we agree that the Offer of Services will remain valid for a period of sixty days (60) calendar days after the date of its receipt by GAIN.

I/we confirm that I/we have read the [GAIN Code of Conduct](#) and understand my/our duties under the Code.

I/We confirm that I/we have no actual, potential or perceived conflicts of interest which apply to this procurement OR that I have notified GAIN in writing of any actual, potential or perceived conflicts of interest which apply to this procurement.

I/We confirm that we will use the following organisational and payment details, if our Bid is successful:

Company name (including any trading names)	
Registered Company address, including postal code and country	
Company Registration Number	
Tax Identification Number (TIN) - if not applicable, please put N/A	
Business Identification Number (TIN) - if not applicable, please put N/A	
Company contact phone number	
Company contact email address	
Bank where account is held (name of the bank)	
Name on the payment bank account (individual/company name)	
Bank Account Number	
Swift/BIC Number - if not applicable, please put N/A IBAN Number - if not applicable please put N/A	

Signed by:	
Print Name:	
Job Title:	
For and on behalf of (Company name):	
Date:	

