

**REQUEST FOR PROPOSALS (RFPs)**

**THE ENGAGEMENT OF AN INVESTMENT CONSULTANT FOR THE AGRICULTURE SECTOR FOOD AND  
NUTRITION STRATEGY (ASFNS) REVIEW**

**ISSUED BY: GLOBAL ALLIANCE FOR IMPROVED NUTRITION (GAIN)**

**PROJECT DURATION: 40 DAYS**

**January 2026**

**GAIN Nigeria**

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## **I. Background**

The Global Alliance for Improved Nutrition (GAIN) is an alliance driven by the vision of a world without malnutrition. Created in 2002 at a Special Session of the UN General Assembly on Children, GAIN supports public-private partnerships to increase access to the missing nutrients in diets necessary for people, communities, and economies to be stronger and healthier. For further details on GAIN's work please refer to the website: <http://www.gainhealth.org>.

The agriculture sector plays a critical role in ensuring food and nutrition security in Nigeria. As the country continues to face challenges related to malnutrition, food insecurity, and climate change, there is a growing need to integrate nutrition-sensitive approaches into agricultural policies and programs. The Agriculture Sector Food and Nutrition Strategy (ASFNS) was developed to provide a framework for achieving improved food security and nutrition outcomes through coordinated efforts across relevant ministries, departments, and agencies.

In recent years, significant progress has been made in implementing the ASFNS. However, emerging challenges and new policy developments necessitate a comprehensive review of the strategy to align it with national and global commitments, including the Sustainable Development Goals (SDGs), the National Food and Nutrition Policy, and the Scaling Up Nutrition (SUN) movement Strategy. This review aims to strengthen the strategy by incorporating lessons learned, best practices, and innovative approaches to enhance its effectiveness and sustainability.

GAIN seeks to engage a consultant to support investment planning and mobilisation for the ASFNS. The consultant will work closely with key stakeholders at national and sub-national levels to identify investment opportunities, develop financing strategies, and ensure that the revised strategy is well-resourced for implementation.

The success of the updated ASFNS depends on the capacity of stakeholders at national and sub-national levels to mobilise and effectively utilise resources for its implementation. This includes strengthening their skills in investment planning, financial management, and public-private partnerships. The consultant will design targeted investment initiatives, ensuring that financial and technical resources are efficiently allocated to achieve sustainable food and nutrition security outcomes.

The Global Alliance for Improved Nutrition (GAIN) is issuing this Request for Proposal (RFP) and will be the administrative lead organisation for this RFP. The purpose of this RFP is to engage the services of a Service Provider to support the development of an investment plan.

## **II. Objectives**

The objective of this RFP is to identify and contract a qualified consultant to support investment planning and mobilisation for the ASFNS.

The successful applicant will work closely with key stakeholders at national and sub-national levels to identify investment opportunities, develop financing strategies, and ensure that the revised strategy is well-resourced for implementation.

### III. Deliverables

SN	Activity	Expected Result	Timeline
1.	Conduct an inception meeting with the GAIN team to clarify objectives, scope and deliverables	Inception report with a detailed workplan and methodology	Week 1
2.	Conduct a national stakeholders' consultative workshop	National consultation workshop report and logistics plan	Week 1-2 – (5days)
3	Revise the ASFNS	First draft of revised ASFNS	Week 2-3 – (10days)
4	Develop the investment plan	Draft investment plan with cost-benefit and risk analysis	Week 3-4 – (10 days)
5	Circulate the revised investment plan	Revised investment plan	Week 4-5 – (5days)
6	Support validation workshop	Finalised investment plan integrated into revised ASFNS	Week 5-6 – (5days)
7	Support the dissemination of ASFNS	Dissemination workshop report	Week 6-7 – (5days)

### IV: Competencies

The service provider must be legally registered in Nigeria with demonstrated experience, in-depth knowledge and a strong understanding.

1. Minimum 5 years of experience in developing investment strategies or financial plans, preferably in agriculture or nutrition.
2. Knowledge of public-private partnership frameworks and donor funding mechanisms.
3. Proven ability to conduct financial analyses and develop resource mobilisation strategies.
4. Strong negotiation and stakeholder engagement skills
5. Proficiency in the use of Excel, Word, and project-tracking tools
6. Strong analytical, writing, and communication skills.
7. Working with program teams, finance, and external partners to gather needed inputs

### V: Education

1. Advanced degree in economics, finance, or related fields.
2. Minimum 5 years of experience in developing investment strategies, preferably in agriculture or nutrition.

3. Strong analytical and presentation skills.

Shortlisted individuals are invited to submit a written proposal for the consultancy.

The written proposal should outline:

- Background information
- Resume of the consultant.
- References.
- Expected timing and completion of the deliverables.
- Expected delivery of reports.
- Cost estimate for the consultancy
- Tax Identification Number (TIN)

#### VI. Reporting and Communication:

- The process will be managed by the Head of Policy and Advocacy and will work closely with the Policy and Advocacy Associate.
- The consultant will meet with all designated staff and stakeholders important to the completion of the tasks.

#### VII. Reporting schedule:

The assignment must not exceed a maximum of 45 days. The comprehensive table of the assignments is expected to be as follows:

Activity	Estimated time
Issue Request for proposals	January 9 <sup>th</sup> 2026
Deadline for Submission of proposals	January 16 <sup>th</sup> 2026
Review and communication of result	January 19 <sup>th</sup> – January 23 <sup>rd</sup> 2026

#### VIII. Revisions:

Proposals may be revised by electronic mail provided such revision(s) are received before the deadline.

#### 1. INSTRUCTIONS FOR RESPONDING

##### a. Contact details for submitting the technical and financial proposals:

Submission of the technical proposal and the financial proposal should be made in a single email with the specifications below:

Submission type	Address	Subject
Soft Copy submitted by email	<a href="mailto:in quotation@gainhealth.org">in quotation@gainhealth.org</a>	Consultancy for the Review of the ASFNS

Completed Proposals will comprise of a resume in line with the guideline above and a financial proposal. Both proposals should be submitted by email.

The proposal should include the contents below and not exceed 8 pages, excluding appendixes and CVs of consultant(s).

Cover page: Summary with basic information such as names, addresses, and contact information for the institution.

Capacity Statement: A brief capacity statement as to why the consultant(s) is well-positioned to conduct this activity. This capacity statement should refer to the areas of expertise and qualifications of the candidate(s). The capacity statement should mention relevant work conducted.

Design and methodology: Outline the proposed activities (and expected deliverables), in line with the guidelines outlined above, and the specific methods to be used. This section should form the bulk of the proposal. GAIN is open to all suggestions. The technical proposal must clearly identify if and where the activity requirements may be difficult to fully satisfy and provide alternative suggestions that can achieve the above-listed requirements.

Work Plan: Proposed work plan broken down by weeks, which should include detailed activities and timeline. If more than one person is assigned to this consultancy, it should also include the time allocation of key personnel.

Budget: A financial proposal broken down by phases and separating the fees of the consultancy and other administrative costs related to each deliverable

In the appendix, the consultant should provide a track record of delivering similar assignments and provide references (contact information) of clients for whom similar work has been executed.

GAIN will not necessarily accept the lowest bidder, or any proposals submitted except when the requirements are fully met.

## **b. Proposal Completion**

Proposals must be submitted on the official letterhead of the consultant and must be signed by the applicant.

- It is the applicant's responsibility to understand the requirements and instructions specified by GAIN. If clarification is necessary, applicants are advised to contact GAIN through the email [jakpata@gainhealth.org](mailto:jakpata@gainhealth.org) and copy [digelle@gainhealth.org](mailto:digelle@gainhealth.org).
- While GAIN has used considerable efforts to ensure an accurate representation in this RFP, the information contained in this RFP is supplied solely as a guideline. The information is not warranted to be accurate by GAIN; Nothing in this RFP is intended to relieve applicants from forming their own opinions and conclusions with respect to the matters addressed in this RFP.
- By responding to this RFP, the applicant confirms their understanding of the RFP conditions; failing to comply may result in the disqualification of their submission.

## **c. Right of rejection**

- GAIN reserves the right to reject any or all submissions or to cancel or withdraw this RFP for any reason and at its sole discretion without incurring any cost or liability for costs or damages incurred by any applicant, including, without limitation, any expenses incurred in the preparation of the submission.
- The applicant acknowledges and agrees that GAIN will not indemnify the applicant for any costs, expenses, payments, or damages directly or indirectly linked to the preparation of the submission.

## **d. References**

GAIN reserves the right, before awarding of the contract, to require the applicant to submit such evidence of qualifications as it may deem necessary, and will consider evidence concerning the financial, technical, and other qualifications and abilities of the applicant.

## **e. Release of Information**

After awarding the contract and upon written request to GAIN, only the following information will be released:

- Name of the successful bidder; and
- The applicant's own individual ranking.

## 2. TERMS AND CONDITIONS OF THIS SOLICITATION

### a. Notice of Non-binding Solicitation

GAIN reserves the right to reject any and all bids received in response to this solicitation and is in no way bound to accept any proposal. GAIN additionally reserves the right to negotiate the substance of the successful applicant's proposal, as well as the option of accepting partial components of a proposal if appropriate.

### b. Confidentiality

All information provided as part of this solicitation is considered confidential. In the event that any information is inappropriately released, GAIN will seek appropriate remedies as allowed. Proposals, discussions, and all information received in response to this solicitation will be held strictly confidential.

### c. Right to Final Negotiations on the Proposal

GAIN reserves the right to negotiate the final costs and the final scope of work of the proposal.

GAIN reserves the right to limit or include third parties at GAIN's sole and full discretion in such negotiations. The payment will be structured based on the delivery of the milestones stated in section V. Payment will be made monthly based on the expected deliverables. To trigger the disbursement, the Deliverables shall be approved in writing (including by email) from GAIN.

### d. Mandatory Requirements

In addition to the evaluation criteria outlined above, the applicant's proposal should also respond to the following mandatory requirements:

- **Fees:** The fees shall be quoted as a fixed sum inclusive of all applicable taxes and/or institutional overhead. The fees must be quoted in NGN (Nigerian Naira).
- **Experience:** Current curriculum vitae/resumes for consultant.
- **Capacity of the consultant to provide the required services**
- **References:** A list of references that can be contacted to discuss the consultant's relevant related experience or for the firm.

GAIN reserves the right to contact the individuals and contractor(s) to verify the information provided in the proposal.

### e. Expectations of Applicants

The successful applicant will:

- Work closely with Head of Policy and Advocacy, Policy and Advocacy Associate from GAIN and its partners: A lead contact will be designated for the purposes of regular communication and monitoring of deliverables.

- Meet with representatives from GAIN shortly after the contract is awarded, following which a work plan will be developed detailing the objectives, deliverables, timelines for each of the parts outlined
- Be prepared to meet with GAIN representatives during the consultancy.
- Submit deliverables and reports according to the agreed-upon schedule in the work plan.

**f. Review Process**

The review process will involve a review panel with participants selected by GAIN.

**g. Limitations regarding third parties**

GAIN does not represent, warrant, or act as an agent for any third party as a result of this solicitation. This solicitation does not authorize any third party to bind or commit GAIN in any way without GAIN's express written consent.

**h. Final Acceptance**

The acceptance of a Proposal does not imply agreement of its terms and conditions. GAIN reserves the right to negotiate the final terms and conditions, including the costs and the scope of work, when negotiating the final contract to be agreed upon between GAIN and the applicant.

**i. Validity Period**

The Offer of Services will remain valid for a period of 30 days after the Proposal closing date. In the event of award, the successful applicant will be expected to enter a services contract subject to GAIN's terms and conditions.

Please note that should you not hear from GAIN within 1 month after the application deadline, please consider your application unsuccessful at this time.

**j. Intellectual Property**

Subject to the terms of the contract to be concluded between GAIN and the applicant, the ownership of the intellectual property related to the scope of work of the contract, including technical information, know-how, processes, copyrights, models, drawings, and specifications developed by the applicant shall vest exclusively and entirely with GAIN.

Subject to the terms of the contract to be concluded between GAIN and the applicant, the applicant is required to adhere to and comply with the following:

- GAIN's Design Application or Branding guidelines.
- Although the service provider can put their logo in the document produced, GAIN's logo should be the one standing out as the owner of the intellectual property.

**k. Scope of Change**

Once the contract is signed, no increase in the liability of GAIN or in the fees to be paid by GAIN for the services resulting from any change, modification, or interpretation of the documentation will be authorized or paid to the applicant, unless such change, modification or interpretation has received the express prior written approval of GAIN.