

## Global Alliance for Improved Nutrition

### **Terms of Reference for Implementation Research (IR) for a Digital Food Quality Traceability + (DFQT+) project**

#### **Time period for the assignment: Feb 2025-December 2025**

The Digital Food Quality Traceability + (DFQT+) project started in 2022 and a theory of change (TOC) of the DFQT+ project has been outlined, and key metrics and data sources identified. We are looking for someone who has experience in IR and to take the lead on the following IR activities.

Implementation Research (IR) tasks to be started as early as possible and undertaken throughout 2025 are:

1. Review The TOC, indicators and metrics against the DFQT+ theory of change by impact pathways (Process, Product and People) and update TOC or metrics where necessary (this work will be supported by the GAIN team)
2. Liaise with the GAIN gender advisor to ensure integration and tracking of gender related indicators and activities of the project. A gender guidance document and integration plan for gender (including indicators) has been developed but full integration and continued tracking needs to be ensured.
3. Participate in the monthly sprint planning and review meetings (one-hour each) with the project teams to track progress.
4. After each monthly sprint, extract data on project progress from different sources (including JIRA), and other program documents to report back on the metrics (update the metrics dashboards by country) to compile results on change as per TOC, and liaise with the Scrum Master (SM), Product Owner (PO), and Change Management (CM) consultant for progress updates when necessary.
5. Communicate the results being generated (in review workshops (2 per country, 2 with global team = 8 workshops in 2025)) from the project at different time points to various groups including in-country project managers, SM, PO, and CM consultants.
6. Prepare and submit summary reports after each round of workshop for Bangladesh, India and Nigeria. The summary reports should include the latest TOC, the dashboard with metrics and results, key findings, recommendations and key action points discussed with teams
7. Compile a report documenting the evolution or changes in the TOC and changes measured along the TOC of the project from IR perspective, since inception
8. Lead or co-author IR related knowledge product in collaboration with the GAIN Knowledge Management team (type of knowledge product is to be determined).
9. Support prepare monthly donor update slides decks and reports on IR aspects as may be needed
10. Identify areas for further deep dive

## FORMAT FOR PROPOSAL

Interested applicants should prepare a proposal that consists of the following:

- An expression of interest including reasons for interest in the task, qualifications conducting similar work, experience working on fortification, estimated days for each specific task listed in the scope of work and daily rate (1 page)
- A brief (<3 pages) CV highlighting recent relevant experience and two professional references (if a team is being proposed to carry out the work, include CVs (each <3 pages) of all team members)
- A relevant writing sample (from similar work)

Please send your proposal to Svenja Jungjohann ([sjungjohann@gainhealth.org](mailto:sjungjohann@gainhealth.org)) with copy to Valerie Friesen ([vfriesen@gainhealth.org](mailto:vfriesen@gainhealth.org)) before Feb 15, 2025.