

REQUEST FOR EXPRESSION OF INTEREST

NUTRITION POLICY SUPPORT CONSULTANT

Issued by
The Global Alliance for Improved Nutrition (GAIN)

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I. PROJECT BACKGROUND AND SCOPE OF WORK

1. ABOUT GAIN

The Global Alliance for Improved Nutrition (GAIN) is a Swiss-based foundation launched at the UN in 2002 to tackle the human suffering caused by malnutrition. Working with both governments and businesses, we aim to transform food systems so that they deliver more nutritious food for all people.

At GAIN, we believe that everyone in the world should have access to nutritious and safe food. We work to understand and deliver specific solutions to the daily challenge of food insecurity faced by poor people. By understanding that there is no “one-size-fits-all” model, we develop alliances and build tailored programmes, using a variety of flexible models and approaches.

We build alliances between governments, local and global businesses, and civil society to deliver sustainable improvements at scale. We are part of a global network of partners working together to create sustainable solutions to malnutrition. Through alliances, we provide technical, financial and policy support to key participants in the food system. We use specific learning, evidence of impact, and results of projects and programmes to shape and influence the actions of others.

Headquartered in Geneva, Switzerland, GAIN has representative offices in Denmark, The Netherlands, the United Kingdom, and the United States. In addition, we have country offices in Bangladesh, Ethiopia, India, Indonesia, Kenya, Mozambique, Nigeria, Pakistan, and Tanzania. Programmes and projects are carried out in a variety of other countries, particularly in Africa and Asia.

2. BACKGROUND

In 2010, the Scaling Up Nutrition (SUN) Movement was launched to support national leadership and collective action to scale up nutrition. The SUN Business Network (SBN) is one of the four global networks that support SUN countries (along with UN, Civil Society and Donor Networks). It is convened by the Global Alliance for Improved Nutrition (GAIN) and the UN World Food Programme (WFP) and further supported by an Advisory Group comprised of senior business leaders. The SBN aims to reduce malnutrition in all its forms through mobilizing business to invest and innovate in responsible and sustainable actions and operations. To do this SBN provides a neutral platform to broker partnerships and collaboration between business and all actors on nutrition at national, regional, and global level to support SUN Country plans. Currently the SBN is supporting over 30 SUN Countries, of which 18 of have an established national SBN.

The SUN Business Network (SBN) Bangladesh, amongst its many other projects, is planning to build a coordinated approach to address the nutritional needs of female garment workers and their children in the ready-made garments (RMG) sector in Bangladesh. The SBN Bangladesh will engage and build support for workforce nutrition initiatives amongst the SUN Multi-Stakeholder Platform (MSP) and SUN Networks. There is a need for a consultant who will bridge the gap between the government, GAIN and various stakeholders of workforce nutrition programs in Bangladesh in order to synthesize and consolidate impact-oriented knowledge on workforce nutrition to advocate with the key government institutions in Bangladesh, thereby strengthening the policy advocacy towards improving and addressing the nutrition needs of the workforce in the RMG sector of Bangladesh.

3. SCOPE OF WORK AND DELIVERABLES

Therefore, to support SBN in Bangladesh, GAIN is looking for an experienced and dynamic Nutrition Policy Support Consultant who will, firstly, build partnership with the Bangladesh National Nutrition Council (BNNC) to make Workforce Nutrition for Ready-made Garment (RMG) workers, a joint-agenda for both parties, and conduct regular quarterly meeting and at least 4 workshops with BNNC's nutrition sensitive platforms. The consultant will coordinate with the Scaling Up Nutrition (SUN) Multi-stakeholder Platform (MSP) at the Ministry of Health and Family Welfare (MoHFW) to support the SUN MSP to conduct regular quarterly meetings till June 2021. Furthermore, the Consultant will also interface with the Institute of Public Health Nutrition (IPHN) to build collaboration with the government and collect and compile relevant existing evidence and literature from GAIN and beyond. In a nutshell, the consultant will help develop a national strategy with members of the National SUN MSP to coordinate efforts to scale up workforce nutrition policies in the RMG sector. Lessons learned will be disseminated amongst SUN Networks and the SUN MSP – and throughout the SUN Movement, to advance global efforts to improve workforce nutrition policies.

3.1. GENERAL TASKS

- Build partnership with the Bangladesh National Nutrition Council (BNNC) to align with their workplan and the workforce nutrition agenda
- Conduct regular quarterly meeting with BNNC nutrition-sensitive platforms and conduct at least 4 workshops till June 2021
- Liaise with the SUN MSP platform and support the SUN MSP to conduct regular quarterly meeting till June 2021
- Support GAIN team to organize high level advocacy workshops on workforce nutrition agenda
- Collect and compile relevant existing evidence and literature from GAIN and beyond to convince government towards a desired strategic formulation or revision

3.2. DELIVERABLES

- Submit partnership agreements with Bangladesh National Nutrition Council (BNNC)
- Submit the minutes of the quarterly meeting with Bangladesh National Nutrition Council (BNNC)
- Submit the minutes of the quarterly meeting with SUN Multi-Stakeholder Platform (MSP)
- Submit a consolidated report based on literature review and discussion with government agencies on policy landscape of workforce nutrition

II. INSTRUCTIONS FOR RESPONDING

This section addresses the process for responding to this solicitation. Individual candidates are requested to submit the following application documents:

- A motivational letter outlining competencies
- CV of the applicant with references

1. CRITERIA FOR SELECTION OF APPLICANT

1.1 COMPETENCIES :

- Strong communication skills including writing and speaking in Bangla and English
- Adept in communicating with policy makers and is familiar of the nutrition governance structure of Bangladesh
- Self-starter with capacity to work independently
- Highly adaptable and can operate under high stressful situations

1.2 QUALIFICATIONS :

- A minimum of 5-years' experience in policy advocacy and government engagement ideally in the nutrition context
- A minimum education qualification of master's degree in any discipline
- Candidates with experience in leading policy and government strategy formulation has strong competitive advantage
- Work experience with BNNC, Institute Of Public Health (IPHN) at Ministry of Health and Family Welfare, and Ministry of Labour and Employment will get preference

2. BUDGET :

The service of the consultant is required till June 2021 and the monthly salary is BDT 120,000 for 10 months.

3. DEADLINE

Submit resume and letter of motivation outlining competencies that are required for this consultancy to rfp@gainhealth.org by 30th August 2020.

4. UNACCEPTABLE

The following applications will automatically not be considered or accepted:

- Applications that are received after the deadline specified (30 August 2020)
- Incomplete applications

5. ACCEPTANCE

Eligibility requirements, evaluation criteria and mandatory requirements shall govern.

6. RIGHTS OF REJECTION

GAIN reserves the right to reject any or all submissions or to cancel or withdraw this EOI for any reason and at its sole discretion without incurring any cost or liability for costs or damages incurred by any applicant, including, without limitation, any expenses incurred in the preparation of the submission. The applicant acknowledges and agrees that GAIN will not indemnify the applicant for any costs, expenses, payments, or damages directly or indirectly linked to the preparation of the submission.

7. REFERENCES

GAIN reserves the right, before awarding the Proposal, to require the applicant to submit such evidence of qualifications as it may deem necessary, and will consider evidence concerning the financial, technical, and other qualifications and abilities of the applicant.

8. RELEASE OF INFORMATION

After awarding the Proposal and upon written request to GAIN, only the following information will be released: The applicant's own individual ranking.

III. TERMS AND CONDITIONS OF THIS SOLICITATION

1. NOTICE OF NON-BINDING SOLICITATION

GAIN reserves the right to reject any and all applications received in response to this solicitation and is in no way bound to accept any application of interest. GAIN additionally reserves the right to negotiate the substance of the successful applicants' application of interest, as well as the option of accepting partial components of a application of interest if deemed appropriate.

2. CONFIDENTIALITY

All information provided as part of this solicitation is considered confidential. If any information is inappropriately released, GAIN will seek appropriate remedies as allowed. Proposals, discussions, and all information received in response to this solicitation will be held as strictly confidential.

2. RIGHT TO FINAL NEGOTIATIONS ON THE PROPOSAL

GAIN reserves the right to negotiate on the final costs, and the final scope of work of the EOI application. GAIN reserves the right to limit or include third parties at GAIN's sole and full discretion in such negotiations.

3. EVALUATION CRITERIA

Applications will be reviewed by the Selection Team. The following indicate a list of the significant criteria against which proposals will be assessed. This list is not exhaustive or 100% inclusive and is provided to enhance the applicants' ability to respond with substance.

Applicants are required to submit the following information, conforming to the guidelines given in this section:

- Understanding of the scope of work
- Demonstrate a clear understanding of required competencies of this EOI
- Past experiences undertaking similar work

GAIN reserves the right to contact the individuals in order to verify the information provided as part of the EOI.

4. REVIEW PROCESS

The review process will involve a Review Panel with participants selected by GAIN.

5. LIMITATIONS WITH REGARD TO THIRD PARTIES

GAIN does not represent, warrant, or act as agent for any third party as a result of this solicitation. This solicitation does not authorise any third party to bind or commit GAIN in any way without GAIN's express written consent.

6. COMMUNICATION

All communication regarding this solicitation shall be directed to appropriate parties at GAIN. Contacting third parties involved in the EOI, the review panel, or any other party may be considered a conflict of interest and could result in disqualification of the proposal.

7. FINAL ACCEPTANCE

Award of a EOI does not imply acceptance of its terms and conditions. GAIN reserves the right to negotiate on the final terms and conditions including the costs and the scope of work when negotiating the final contract to be agreed between GAIN and the applicant.

8. VALIDITY PERIOD

The offer of services will remain valid for a period of 60 days after the EOI closing date. In the event of award, the successful applicant will be expected to enter into a contract subject to GAIN's terms and conditions.

9. INTELLECTUAL PROPERTY

Subject to the terms of the contract to be concluded between GAIN and the applicant, the ownership of the intellectual property related to the scope of work of the contract, including technical information, know-how, processes, copyrights, models, drawings, and specifications developed by the applicant concerning the activities shall vest exclusively and entirely with GAIN.

10. SCOPE OF CHANGE

Once the contract is signed, no increase in the liability of GAIN or the fees to be paid by GAIN for the services resulting from any change, modification or interpretation of the documentation will be authorized or paid to the applicant, unless such change, modification or interpretation has received the express prior written approval of GAIN.